

To receive a report on the Town Council 'Saltash Day' for the year 2025/26 and consider any actions and associated expenditure

Report to: Personnel Committee

Date of Report: 22.05.25

Officer Writing the Report: Town Clerk / RFO

Officers Recommendations

Members are asked to consider awarding a 'Saltash Day' during the Christmas/New Year period recommending to Full Council.

Report Summary

Staff work extremely hard for the Town Council during the year. As part of the Town Council's commitment to health and wellbeing, it would be very much appreciated if staff were awarded a 'Saltash Day' during the Christmas and New Year period to spend time with their families and friends and to recharge from a busy year.

Depending on the recommendation for agenda item 18, a Saltash Day helps staff towards the number of days annual leave is needed to allocate to the Christmas and New Year period.

Contract of Employment between Saltash Town Council and Employee states:

Other Leave

'Saltash Day' – This is a discretionary day recommended by the Personnel Committee to Full Council and may be awarded on a specific date.

Signature of Officer:

Town Clerk / RFO